

TEJANO CENTER FOR COMMUNITY CONCERNS, INC.

2950 Broadway, Houston, TX Phone 713-640-3700 FAX 713-644-6232 [www.tejanocenter.org](http://www.tejanocenter.org)

*"The mission of the Tejano Center for Community Concerns is to develop education, social, health, and community institutions that empower families to transform their lives."*

**PUBLIC NOTICE**

**Minutes of the Board of Directors Meeting  
Tuesday, December 17, 2019**

Notice is hereby given that the Board of Directors of the Tejano Center for Community Concerns, Inc., (The Tejano Center) will hold its regular meeting for October/November 2019 on Wednesday, December 17, 2019, at 11:00 a.m. at 2950 Broadway, Houston, Texas 77017. This meeting is open to the public, and community input is welcomed during the time designated for public comment. It is the intent of The Tejano Center to have, and the meeting will have, a quorum and presiding officer, or presiding officer, physically present at this location. The above location will be equipped with videoconference equipment by which a member of the public can provide testimony or otherwise actively participate in the meeting when public input is permitted. The board will consider, discuss, and adopt such orders, resolutions, and/or motions, and take direct or indirect actions as may be necessary, convenient, or desirable with respect to the matters outlined in this agenda.

1. **CALL TO ORDER** (2 minutes) D. Corpus 11:02pm (no quorum)
2. **PRAYER** (3 minutes) Dr. Tamez
3. **PLEDGE OF ALLEGIANCE/TEXAS PLEDGE** (2 minutes) J. Martinez
4. **ROLL CALL** (3 minutes) S. Gill, J. Martinez, D. Corpus

M. Dunlap entered 11:16am, M. Gonzalez entered 11:19am

Absent: S. Gonzalez, A. Magdaleno

Arturo Michel, Legal Counsel, entered 11:29am

5. **PUBLIC COMMENT** (7-10 minutes)— Any individual wishing to address the Board of Directors of the Tejano Center for Community Concerns must sign in with Jessica Villarreal, Board Services. Those doing so will be allowed to address the board for a maximum of three minutes. Individuals will address the board in the order that they have signed in.

**6. PRESENTATIONS/UPDATE**

**a. 2019 Audit Presentation**

**i. Patricia Garcia, Doreen Mayhew**

Patricia discussed that TCCC-RYSS received a clean opinion (unmodified) with no findings. She also explained the new requirements through GASB for a comparative report and restricted net assets. Tyler spoke about the single audit process which consisted of approximately \$1,800,000.

**b. Sunrise Orchard Update**

Dr. Tamez asked to move to #8. Returned to item after 7.F in alignment with 7.G. S. Fairfield discussed the new option for location of the project.

## 7. PRESIDENT/CEO ACTION ITEMS

Motion A: **Approval of Minutes of the November 20, 2019 Tejano Center for Community Concerns/Raul Yzaguirre Schools for Success Board of Directors (5-7 Minutes)**

Motion B: **Approval of Minutes of the December 11, 2019 Finance Committee Meeting**

S. Gonzalez, M. Dunlap 5-0

Motion C : **Approval of Minutes of the December 17, 2019 Finance Committee Meeting**

No. Action:

Motion D: **Approval of 2019 TCCC/Ryss Financial Internal Audit**  
S. Gonzalez, J. Martinez 5-0

Motion E: **Approval of September – November 2019 Unaudited Financials for the Tejano Center for Community Concerns**

Amend motion to strike November and September – October, M. Dunlap, J. Martinez 5-0

Motion to approve amended motion, M. Dunlap, J. Martinez 5-0

Motion F: **Approval of the September – November 2019 Unaudited Financials for the Raul Yzaguirre Schools for Success**

Amend motion to strike November and September – October, M. Dunlap, J. Martinez 5-0

Motion to approve amended motion, S. Gonzalez, S. Gill 5-0

Motion G: **Approval of Sunflower Bank LLC Signators**

Motion made by M. Dunlap, seconded by

Dr. Tamez introduced S. Fairfield identified several sites according to the GLO guidelines.

Motion made by D. Corpus, to enter into executive session 12:12 pm

Motion H: **Approval of Acceptance of the TEA Blended Learning Grant**

## 8. PRESIDENT/CEO INFORMATION ITEMS

Subject A: **Update on Sunflower Bank LLC Relationship**

Dr. Tamez explained that the accounts are now open and the relationship has been strong.

Subject B: **Payroll and Benefits Discussion**

- **Workdays for 12 month employees**
- **Vacation Days Policy**
- **District Portion of Health Insurance and Insurance Benefits**

Skipped after A. Discussed by G. Flores and Dr. Tamez after subject C.

Subject C: **City of Houston CHDO Status**

Dr. Tamez discussed how the City denied TCCC

Subject D: **Harris County CHDO Status**

Dr. Tamez explained the application was submitted

Subject E: **Best Christmas Ever Update**

Dr. Tamez thanked everyone for their support then asked B. Saldana to say some brief words.

Dr. Tamez discussed a call she received regarding SB 1882 partnerships.

**9. BOARD OF DIRECTORS ACTION ITEMS**

Subject A: **Approval of TCCC/RYSB Board of Directors 2020 Goals**

Subject B: **Approval to Reinstate the TCCC Board Affordable Housing Committee**

**10. DISCUSSION ITEMS**

**11. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE §§ 551.071, 551.072, 551.074, AND 551.082, TO ADDRESS: Opened 12:13, Closed**

- a. Private consultation with attorney concerning privileged issues from agenda matters and pending or threatened litigations.
- b. Deliberations concerning the purchase of real property
- c. Deliberations concerning the duties of the CEO and CFO regarding supervision of personnel
- d. Consider complaints against directors and senior staff
- e. Discussion of duties and evaluation of administrative personnel, including complaints regarding school staffing, academic and organizational changes for the 2017-2018 school year

a. **Board Self-Evaluation**

b. **CEO Evaluation**

***Sharon Koonce will facilitate and the discussion revolving around evaluations above and review of goals for 2020.***

**12. CONSIDERATION AND ACTION ON ANY ITEMS ADDRESSED IN CLOSED SESSION**

**13. ADJOURNMENT**

  
**Ms. Margaret Dunlap**  
**Board Secretary**